

APPROVED
BOARD OF DENTISTRY
NEW MEMBER ORIENTATION

Thursday, July 26, 2017

Department of Health Professions
9960 Mayland Drive, Suite 200
Henrico, Virginia

CALL TO ORDER: The meeting was called to order at 1:09 p.m.

PRESIDING: John M. Alexander, D.D.S., President

MEMBERS PRESENT: Sandra J. Catchings, D.D.S.
Jamiah Dawson, D.D.S.

STAFF PRESENT: Sandra K. Reen, Executive Director
Kelley W. Palmatier, Deputy Executive Director
Sheila M. Beard, Executive Assistant

OTHER: James E. Rutkowski, Assistant Attorney General, Board Counsel

ORIENTATION: Dr. Alexander welcomed both new Board Members. Dr. Alexander reviewed the Board's current issues involving opioids, anesthesia, DA II, and remote supervision.

Ms. Reen went over the laws, regulations and policies in the Board Member's notebook to include the bylaws and Code of Conduct for the members. She then explained the Board's three areas of work; licensure, regulation, and discipline. She gave an overview of the Board's structure, staffing, and memberships in AADB, SRTA and ADEX.

Mr. Rutkowski explained his role with the Board and discussed the powers and duties of health regulatory boards, the Administrative Process Act, the Freedom of Information Act, and the Conflict of Interest provisions.

Ms. Beard reviewed the state's policies on travel and per diems then confirmed completion of the conflict of interest training information done by both new members.

Ms. Palmatier explained the disciplinary case process and the Probable Cause Review form and discussed the information needed to close a case and to move a case forward for issuance of an advisory letter, confidential consent agreement, pre-hearing consent order and notice for an informal conference. She also reviewed the guide for case reviews, probable cause decisions

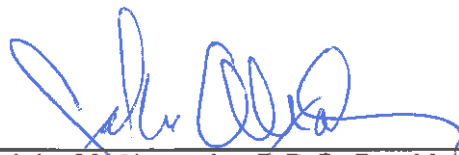
Virginia Board of Dentistry
New Member Orientation
July 26, 2017

2

and disciplinary action. She encouraged members to use it to help work through cases and to call staff with any questions about a case.


ADJOURNMENT

The training was adjourned at 2:30 p.m.



John M. Alexander, D.D.S., President
9/15/2017

Date



Sandra K. Reen, Executive Director
September 20, 2017

Date